

UCCC & SPBCBA & SDHG COLLEGE OF BCA & I.T

CLASS: F.Y.B.C.A. (SEM – I)

Academic Year: 2026-27

**Subject: (106) SEC-01- Mastering Worksheet
Home Assignment**

Assignment 1

1. Explain the different data types in Excel (Text, Number, Date) with suitable examples.
2. Explain Relative, Absolute, and Mixed Cell Referencing with suitable examples.
3. Explain Goal Seek with a suitable example.

Assignment 2

1. Explain the basic concept of Power Pivot. How is it different from a Pivot Table? Mention its advantages.
2. Explain the Logical Functions IF, AND, OR, NOT, TRUE, and FALSE with suitable examples.
3. Explain the following Text Functions with syntax and examples: (LEFT, RIGHT, MID, CONCAT, LEN)

Instructions:

- Assignment must be **self-handwritten** with blue ink ball pen only
- Assignment must be **uploaded through the Udhna College Application.**
- The **assignment submission date** will be announced soon.

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29/07/2026

